

**Kautilya Women Teacher Training College
Nayagaon, Kota**

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**ANNUAL QUALITY ASSURANCE REPORT
(AQAR) of the IQAC**



Kautilya
Women TT College

Submitted to

**The National Assessment and Accreditation Council
Bangalore
2015-16**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

I. Details of the Institution

1.1 Name of the Institution	Kautilya Women T.T. College
1.2 Address Line 1	N.H.-76, Rawatbhata Road
Address Line 2	Nayagaon, Kota
City/Town	Kota
State	Rajasthan
Pin Code	324010
Institution e-mail address	kautilyattcollege@rediffmail.com
Contact Nos.	0744-2470786
Name of the Head of the Institution:	Dr. M.K. Upadhyay
Tel. No. with STD Code:	0744-2470786

Mobile:

9602055950

Name of the IQAC Co-ordinator:

Brijesh Kumar

Mobile:

8426832359

IQAC e-mail address:

kautilyattcollege@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

12328

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/60/A&A/044 05, July, 2012

1.5 Website address:

www.kautilyacollege.com

Web-link of the AQAR:

www.kautilyaedu.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.87	2012	5 Year
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

11-08-2011

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ NA _____ (DD/MM/YYYY)⁴
ii. AQAR _____ NA _____ (DD/MM/YYYY)
iii. AQAR _____ NA _____ (DD/MM/YYYY)
iv. AQAR _____ NA _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.12 Name of the Affiliating University (for the Colleges)

University of Kota, Kota

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (Specify)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

03

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

04

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Rally to make clean, green city kota

Rally to ban Polythene

Rally to make smart city kota

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Attached Anne. (1-2)	Attached Anne. (3-4).

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken.

1. Scrutinized and adopted the outcome
2. Attention required aspects are identified and relevant entities advised.
3. Plan for next year drawn up.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	-	-	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total		-		
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	1

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)
Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

- 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	13	-	03	-

- 2.2 No. of permanent faculty with Ph.D.

02

- 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

- - -

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		7	
Presented papers		5	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Model lesson by teacher on Micro Teaching and Models of Teaching.
2. Seminar presentation by staff and student teacher.
3. Group Discussion
4. Micro Teaching
5. Models of Teaching
6. Guest Lecture
7. Faculty Exchange Programme
8. Extension Lecture
9. Project Work
10. Team Teaching
11. Tutorial Group
12. Extra Class for Subject
13. Model Lesson presented by different subject Lecturer.
14. Administration of seven Psychological Test
15. Power point presentation by student teacher.
16. Simulated Lesson presentation by different subject lecturer.

2.7 Total No. of actual teaching days during this academic year

210

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2 – Unit Test

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

95%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	200	2%	98%	-	-	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Demo Class, Seminar, Workshop, S.L.M., D. T.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	-	6	-
Technical Staff	5	-	5	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Faculty are encouraged to write research paper
2. Institution has grants for undertaking research project, if any faculty required.
3. Research wing is to started in the institute soon.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	8	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	5	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				

Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		Self			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	NA
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College.
5	-	-	-	-	-	√

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1
1

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="4"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

-
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5031.37sq.mt			5031.37sq.mt
Class rooms	12			12
Laboratories	5			5
Seminar Halls	1			1
No. of important equipments purchased (≥ 1.0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	.40		Management	.40
Others				

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7776	938438	100	21435	7876	959873
Reference Books	1161	253119	200	8638	1361	261757
e-Books						
Journals	12	28067	----	----	12	28067
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	1	wi-fi	1	1	1	1	-
Added	-	-	-	-	-	-	-	-
Total	20	1	wifi	1	1	1	1	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Yes

4.6 Amount spent on maintenance (in lakhs) :

i) ICT	<input type="text" value="0.51"/>
ii) Campus Infrastructure and facilities	<input type="text" value="6.36"/>
iii) Equipments	<input type="text" value="0.40"/>
iv) Others	<input type="text" value="0.51"/>
Total :	<input type="text" value="7.78"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Seminars
- Scout/ Guide camp,
- Career Guidance and Counseling
- Personality Development Programmers

5.2 Efforts made by the institution for tracking the progression

- Monitor Meeting
- Staff Meeting
- All Committees Meeting
- Follow up all the activities as per Academic Calendar.
- Alumni Meeting.
- Parents Alumni Meeting.
- Feedback from Student Teacher
- Feedback from Lecturers.
- Yoga Camp.
- Students Seminars.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
200		-	-

(b) No. of students outside the state

10

(c) No. of international students

-

	No	%		No	%
Men	-	-	Women	200	100%

Last Year 2014-15						This Year 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
153	13	20	14	00	200	156	19	20	5	00	200

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Guidance by the teacher as and when required,
- Special Classes organized for RPSC ,SLET, RTET, PGT and TGT etc.

No. of students beneficiaries

--

5.5 No. of students qualified in these examinations

NET

0

SET/SLET

2

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

23

5.6 Details of student counselling and career guidance

No. of students benefitted

DNA

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	30	10	00

5.8 Details of gender sensitization programmes

Women Cell, Seminars and Debate competition

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	44	968000
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Rally to tobacco free, Kota
2. Clean green city, Kota
3. Plantation week

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- To promote the Indian Culture Morals & Values among students.
- To promote future Education through quality education among Students.

MISSION

- To facilitate professional consultancy advocacy and networking for development through strategic planning, training, monitoring, evolution and research.

6.2 Does the Institution has a management Information System? Yes

- | | | |
|--------------------|----------------------|-------------------------|
| 1. Mr. M.H. Pathan | 2. Mr. Hashru Pathan | 3. Mrs. Tabassum Pathan |
| 4. Mr. S. Pathan | 5. Dr. M.K. Upadhyay | 6. Brijesh K. Tiwari |

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

- Feedback taken on curriculum.
- Letter correspondence with University.

6.3.2 Teaching and Learning

- Use of ICT
- Variety in teaching methods
- Extension lecture
- School Survey
- Community work

6.3.3 Examination and Evaluation

One Terminal Test and Unit Test every month.

6.3.4 Research and Development

Seminars and action research held during the session on National level and other supportive actions in favour of development.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Increases no. of books & journals in library.
2. All Lab update as required.
3. New technology uses in teaching.

6.3.6 Human Resource Management

- Medical section & camps.
- Anti ragging committee
- Women cell.
- Sadan House Development of Students & many other favours.

6.3.7 Faculty and Staff recruitment

Through Interview as per University norms

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

Through state government of PTET

6.4 Welfare schemes for

Teaching	Research; seminar and workshop attending freedom
Non teaching	Workshops to update them
Students	Seminar, workshops, competitions and committees

6.5 Total corpus fund generated Yes No

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	-	yes	-
Administrative	yes	-	yes	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per Kota University norms & Schedule .

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Regularly Inspection & Instruction given by Kota University

6.11 Activities and support from the Alumni Association

Feedback on Principal
Feedback on teachers
Feedback on Campus Experience

6.12 Activities and support from the Parent – Teacher Association

Feedback on Campus Experience
Suggestion on Campus Environment.
Suggestion on Library

6.13 Development programmes for support staff

Computer Classes & English Spoken Classes and workshop.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation, Eco –Friendly Celebrations of Festivals.
Environment rally, Social Awareness Programme

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Planning of Curriculum related programs(Orientation Program, Talent Search Program, Technical Teaching Sessions etc.)

7.2 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

7.3 Give two Best Practice of the Institution .

Academic merit award (University level/ College level)
College Level Tournaments .
Financial Aid for students.

7.4 Contribution to environmental awareness / protection

Rally, Plantation , Eco-friendly campus, Environment awareness Rally, cleanliness program

7.5 Whether environmental audit was conducted ?

Yes

7.6 Any other relevant information the institution wishes to add . (for a\example SWOT Analysis)

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8. Plans of institution for next year

To start New courses B.A.-B.Ed/B.Sc.-B.Ed/B.Ed.-M.Ed

Name : Brijesh K. Tiwari

Coordinator, IQAC

Name : Dr. M. K. Upadhyay

Chairperson, IQAC
